

President's Cabinet

McKinley Williams

Notes

March 23, 2007

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Notes
March 23, 2007, 10:30 a.m.
President's Conference Room**

Present: Terence Elliott, Derrasha Hudson, Mercy Pono, McKinley Williams

Absent: Carol Maga (conference), Mariles Magalong (accreditation team)

Item	Outcome
1. Reports - Classified, Faculty, Students, Managers	<p>Mercy reported the Classified Senate met yesterday. They have monies to send more classified to the Classified Leadership Institute at Lake Tahoe.</p> <p>Terence reported they are looking at the Web Curriculum System they use at DVC. We call it the Curriculum Management System and will begin using it at the CIC meetings so everything will become paperless. Kenyetta Tribble will also be using this program for articulation. The faculty committed \$100 to Staff Appreciation Day. They are trying to develop senate responsibilities through revising their constitution. They are looking at amending their constitution to include a vice president at the academic senate meetings. As it stands now, the constitution read the chair of the student services and the faculty development committees will act the vice presidents. We have not had a faculty development committee in several months and the student services chair does not attend academic senate meetings. The faculty looked at the mission statement and strategic initiatives up for the review at College Council.</p> <p>Derrasha reported they have a new senator and their health fair is schedule for Wednesday, April 28th. They had a successful coffee talk on the topic of a woman president even though student participation was minimal. The discussion was vibrant and worthwhile. Their Unity Day is scheduled for April 18th, 11:00 to 3:00 p.m. in the amphitheater. They will give prizes to the talent show participants, one being a \$100 gas card. They will feature a spoken word artist and other performers in honor of African American history. All clubs will be represented on Unity Day. Currently they do not have anyone running for ASU president. This may cause a problem since next year our ASU president will be the governing board student trustee. The by-laws state that the ASU president must be a ASU senator first. The by-laws may have to be amended if we cannot find anyone to run for ASU president. Mack asked why the disinterest in running for such a prestigious position and Rasha responded, in her opinion, students don't want to take on that much responsibility and be accountable. The ASU will be gone April 27-29 for the Community College conference. After some discussion, it was decided to change the Staff Appreciation Day to Friday, May 4, 2007, in order to ensure student government attendance. Mack will send notice to Janis Walsh, Jason Berner and Laurie Laxa that the date</p>

	<p>has been changed. The invitation on Staff Appreciation Day is also extended to student clubs.</p> <p>Terence mentioned that he had spoken with Jennifer about a student leadership class. Mack said we had this at one time and it was taught by Ron Weston. Terence also mentioned that a student and classified rep are most welcome to attend the Academic Senate meetings and report on their constituency events. Matika is good about calling Terence to find out what she missed at the Academic Senate meetings but rarely reports on the student government events.</p> <p>Mack reported that management is working on a shared governance statement for the College Handbook. We need a statement from the students to include as there is one for faculty and classified already. Terence said we need to evaluate how are shared governance processes are working. Terence also suggested a discussion board for college council so the e-mail discussions could be housed in one place on the e-mail system. Mack will address that with James Eyestone.</p> <p>Mack continued the management report stating they will be working with Perkins and Will, the campus architects on Thursday, March 29th, 8:00 a.m. to 12:00 noon on the cost analysis of the seismic retrofits. They are working with the State law that says any remodel or repairs that exceed 50% of replacement costs will not be granted and a building should be removed and rebuilt. Mack said due to our space load capacity report, the Humanities Building will most likely be demolished once the Student Services Building is completed and the Math Department moves to the AA Building. The Humanities Building area may become the new student quad area. The final seismic report from the architect will be brought to College Council. Mack said we are also addressing at accessibility issues on campus. Mack said he will send out an e-mail to everyone notifying them of the trenching that will be done over spring break in front and in back of the SA Building as well as by the gym. The trenching will be conducted to give conclusive deniability or confirmation to a trace fault that may run through our campus. We are hoping most of the trenching will be completed during the spring break week but we are working with the food vendor for a temporary location for the food truck should the work continue after spring break.</p>
<p>2. College Council Agenda</p>	<ol style="list-style-type: none"> 1. Call to Order 2. Approval of Agenda 3. Approval of Minutes from March 14, 2007 4. Remodel and Other Measure A Activities 5. Illumination Standards - Energy Management Committee and Operations Council Recommendations 6. Technology Plan - Second Reading 7. Budget Update 8. Review of Mission Statement - Second Reading 9. Review of Strategic Initiatives - Second Reading 10. Management Governance Statement 11. Update on Accreditation Self-Study - First Read of Second Draft 12. Shared Governance Folder (added item) 13. College Equal Employment Opportunity and Diversity Advisory

	<p>Committee (moved under Information/Discussion)</p> <p>14. Reports from Constituency Groups</p> <p>15. Adjournment</p> <p>Terence read a letter from a student he received recently regarding the campus recycling efforts and helping to make CCC a green campus. Mack suggested Terence pass the letter to Carol to address at Operations Council.</p> <p>There was some discussion about the length of the College Council meetings and perhaps the chair could start placing time limits on discussions. It was decided that the College Equal Employment Opportunity and Diversity Advisory Committee should make a report to the College Council once a semester. We will place this on the May College Council agenda for their report. Mariles, who is the college's affirmative action officer, will be the management rep on this committee and Fritz Pointer, Jeffrey Michels, and Vern Cromartie will be the faculty reps. Chau Tran is the classified rep. Mack thinks the same committee members on the district committee can also serve on the campus committee.</p>
3. FTES Goal for 2007-08	Mack reported the College FTES Goal for 2007-08 - Will remain the same 6,041 for next year. The district remains on stability this year so next year we have to make our FTES since our funding is dependent on what we receive from the State.
4. Staff Appreciation Day	Date changed to May 4, 2007.
5. Student Fee Policy	Mack reported the implementation of Student Fee Policy is deferred to January 2008. We should be working on the policy now. Donna said there is a statement in bold in the schedule being printed now about registration fees.
6. Student Health Fee	Mack reported this item is also delayed until January 2008 due to location and feasibility issues.
7. College Equal Opportunity and Diversity Advisory Committee	This item is discussed in the College Council Agenda Item (No. 2 above).
8. AARC State Report	Mack said this report is out and being discussed.
9. Other	

Meeting adjourned at 11:45 a.m.

Respectfully submitted,

Melody Hanson
Senior Executive Assistant to the President